

**2018 AMELIA EARHART FESTIVAL
CRAFT/VENDOR SHOW APPLICATION**
Event Date: July 21, 2018, 9 AM - 5 PM

BOOTH NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

PHONE (DAY): _____ NIGHT: _____

TAX ID. # (IF AVAILABLE): _____

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E-MAIL ADDRESS: _____

FACEBOOK PAGE NAME: _____

List Items to be Sold: _____

Is your product considered Direct Sales or Consultant Based: Yes No
Is your product 95% or more hand- made: Yes No

Please reserve me the following booths:

\$40 - Crafter – Booth (Under the Mall Canopy) Yes ___ No ___ # of Booths ___

\$40 - Crafter – Grass (Must provide own tent/canopy) Yes ___ No ___ # of Booths ___

\$40 - Direct Sales (700 Block of the Mall, Street) (your own tent/canopy is recommended)

Yes ___ No ___ # of Booths ___

_____ Electrical: \$10.00 additional (electrical hooks must be requested before July 6th)
Total Amperage @ 120 Volts

_____ Please give me the same booth location or as close to as possible as last year (2017)

Other Special Needs: _____

Return no later than July 6 with payment to: Amelia Earhart Festival, Kim Bottorff
17796 Country Club Road
Atchison, Kansas 66002
Questions: aecraftfestival@gmail.com

AMELIA EARHART FESTIVAL – 2018

CRAFTERS/SALES VENDORS

1. Business cards for individual exhibitors are allowed. Literature or information to promote businesses or organizations may not be handed out.
2. Exhibitors can sell arts and crafts and direct sales merchandise, no food items unless they are listed as a food booth.
3. Food booths must be approved by the Amelia Earhart Festival Committee.
4. Booth locations will be given out from the Amelia Earhart Festival registration desk at 6th and Commercial on the Mall, beginning at 6:00 a.m. on July 21st. Setup begins at that time and all booths should be completely set up by 9:00 a.m.
5. Booths must be set up from 9:00 a.m. until 4:00 p.m.. If torn down early, there is a risk of forfeiting the chance of being invited back the following year.
6. All tables must be draped or covered. Boxes and trash must be concealed. Chairs/sales items to be used by crafters/vendors must be within the booth space, not behind or to the side.
7. **Merchants' entrances must not be blocked.** A walkway into retail stores must be open at all times. This rule is enforced!
8. **Entry fee must accompany registration form.** No refunds. No rain dates.
9. This is an outside event. Many spaces are available under the canopies on the Mall. **Booth spaces will be assigned on a first come-first serve basis as the completed Application Forms are received. All Direct Sales booths will be located in the 700 block where there is not a canopy. Please plan accordingly.**
10. **Motor vehicles may not be driven on the Mall at any time.** Vehicles must be parked at the nearest designated street to load or unload exhibitors' materials.
11. Care must be taken to avoid spillage of any substance or any other act of neglect or accident that would damage the area. If a problem of this kind should arise it will be dealt with by the sponsors of the Amelia Earhart Festival in cooperation with the City of Atchison to assure proper restitution has been made.

WE RESERVE THE RIGHT TO REFUSE PARTICIPATION TO THOSE WHO DO NOT FOLLOW THE GUIDELINES SET FORTH BY THE AMELIA EARHART FESTIVAL COMMITTEE.